



Consolato Generale d'Italia  
Istanbul



Ambasciata d'Italia  
Ankara



Consolato d'Italia  
Smirne

## STUDY – FOUNDATION COURSES

### DOCUMENTS REQUIRED FOR A VISA APPLICATION

There is no deadline for submitting visa applications related to Foundation courses. However, visa requests cannot be submitted after the beginning of the academic activities.

Students who do not have the CIMEA certificates must also submit the documentation required to obtain the **Declaration of Value** with their visa application ([Equipollenza dei titoli di studio e dichiarazioni di valore – Ambasciata d'Italia ad Ankara](#)).

For further information on translations, please visit the website ([Traduzione e legalizzazione dei documenti – Ambasciata d'Italia ad Ankara](#))

- **National visa application form completed**, dated and signed in section 37 and on the final page. If the applicant is a minor, both parents must sign the application.
- **One recent passport-sized photograph** with a light-coloured background, measuring 35 x 40 mm ([\(ICAO\)](#)).
- **A passport** issued within the last 10 years that is valid for at least 15 months beyond the planned start date of the stay in Italy, with at least two blank pages.
- A copy of the **Turkish identity card** bearing the national identity number. For applicants of other nationalities, a copy of a valid Turkish residence permit is required.
- A **certificate of residence history** with a barcode obtained from e-Devlet (issued no more than one month prior to the submission of the application).
- A **family status certificate** listing all members of the household with a barcode obtained from e-Devlet.
- For **minors**:
  - **birth certificate** (Formul A for Turkish students);
  - **parental consent** (not more than 6 months old), authenticated by a notary and apostilled (Muvafakatname), in which the guardian is expressly named;
  - **appointment of a suitable guardian in Italy**, drawn up in accordance with Turkish law, apostilled and accompanied by a certified translation in Italian and a certificate of residence. The guardian must be a person residing in the same town as the applicant, living with them or in the vicinity of the minor. The guardian in Italy must declare that he/she assumes responsibility for the care of the minor until the student reaches the legal age.
- **Summary of the pre-enrolment application submitted via [Universitaly](#), as validated by the University.**



It will not be possible to proceed with the issuance of the visa if the university does not clear the conditional admission status on the [Universitaly](#) portal.



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### **Academic qualifications**

1. A certified copy of the **final secondary school qualification** (obtained after at least 12 years of schooling), *or* a **certificate that is legally equivalent to the original**. This document must bear an 'apostille', be translated into Italian, and then be re-apostilled. The original must be presented **only if** requested by the Visa Office;
2. OSYM certificate confirming that the applicant has sat the YKS (**TYT and AYT**) examination in the current year for admission to higher education in Turkey;
3. **Certificate of comparability and certificate of authenticity** issued by the **CIMEA** centre, *or* **Declaration of the value** of the foreign qualification.

- **Language certification.**

- If the academic course is taught in **Italian**, you must submit **appropriate certification of Italian language proficiency at a level of at least B1**. This certification can be provided by the university, Italian cultural institutes or schools belonging to the CLIQ network.
- If the course is taught in **English**, certification attesting to a **level of proficiency in the language of at least B1 must be provided**. This certification must be issued by internationally recognised institutions. Equivalent certifications issued by the universities themselves will also be accepted, provided they attest to the possession of language skills at the required level in all four areas (listening, reading, speaking and writing).

- **Financial resources to cover the intended stay**

**The student must provide documentation regarding his or her financial circumstances.**

If the student is financially dependent on his or her parents or a guardian, **the parents or guardian** must also provide documentation regarding their financial circumstances and that of any **guarantor**. Following documents should be submitted:

- A bank statement showing transactions for the last six months, preferably including salary payments. The statement must be stamped and signed by the bank.
- Tax returns.
- Payslips for the last three months, stamped and signed.
- Pension statements.
- Tenancy agreements.
- Property deeds.
- Proof of other personal financial resources (e.g. scholarship).

If the student is financially dependent on their parents or a guardian, the latter must submit a **signed letter of guarantee** covering the expenses, together with a copy of their identity document.



Documents (including bank statements) in languages other than Italian, Turkish or English must be accompanied by an official translation



The financial support required is set at **€10,179.85** (see Table in the Ministry of the Interior Directive of 1 March 2000). These funds must come from **lawful and traceable sources** and can be proven by **personal financial guarantees** or by the guarantees of **only one family member** (including a relative up to the fourth degree).

The funds can also be provided by **foreign nationals who are legally resident in Italy, Italian citizens, or Italian institutions and bodies with a proven track record, including universities, local authorities, and foreign institutions and bodies that are considered reliable by the Italian diplomatic mission.**

The nominal value of the current account balance at the time of the visa application is not exhaustive. A comprehensive assessment of the student's family or guarantor's overall financial situation is carried out to ensure that they can provide the necessary monthly sum for living expenses in Italy with certainty. In the case of Italian government scholarships, please note that a simple application or certificate of eligibility does not constitute proof of financial support; therefore, the student must still provide proof of financial support.

- **Availability of the funds required for repatriation.** The financial resources required for repatriation are in addition to the minimum financial requirements.
- **Availability of suitable accommodation within the country.** The student must demonstrate that they have a valid hotel booking for the initial period, or a tenancy agreement that has already been signed and duly registered, a suitable declaration of accommodation accompanied by a copy of the signatory's identity document, or the availability of accommodation in a university hall of residence.
- **Travel health insurance** with coverage of at least €30,000, valid in European Union countries, to cover any medical and emergency costs, hospitalisation, and repatriation due to illness or death (Art. 39(3) of Consolidated Law No. 286/1998 and Directive of 1 March 2000 of the Ministry of the Interior), which must also be presented when applying for a residence permit. Alternatively, the following options may be accepted:
  - a consular declaration certifying the right to health care under an agreement between Italy and the applicant's country of origin;
  - a foreign insurance policy, accompanied by a consular declaration confirming its validity in Italy, its duration, and the types of coverage provided, which must not include any limitations or exceptions to the established rates for emergency hospitalization for the entire duration of the policy;
  - an insurance policy with national institutions or companies. The policy must be accompanied by a statement from the insurer specifying that there are no limitations or exceptions to the rates established for emergency hospitalization for the entire duration of the stay.
- **Booking for the outward flight;** for applicants intending to travel by land using private transport, a description of the itinerary is required.
- **Visa application processing fees** to be paid at iData offices.



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### **ADDITIONAL DOCUMENTATION FOR NON-TURKISH APPLICANTS**

- **Civil status documents must be submitted in original form and accompanied by any legalisation formalities required by the relevant country.**
- **A notarised letter of undertaking**, to which the original copies of all the documentation required for the section “Financial resources to cover the intended stay” must be attached. The letter must be apostilled.

**Please note that the statutory processing time for a Type D Visa application is 90 days.**